App. F. IX-4.

1939. (Cens.)

File No. 18—39

Previous References
Cens. 9—30—1

Serial Nos. 5

Later References.

PRESERVED

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 1

Part B for July 4

SUBJECT.

Census Circular No. 4 re: House-Numbering

WD 0573—GPB—22,500—12-9-39

12-7-40

1

Census. 18-39-5

C.M. 5203

OFFICE OF THE CENSUS SUPERINTENDENT
IN MYSORE,
Dated Bangalore, 7th June, 1940.

DEOY. DEV. DEPT. GOVT. OF MYSORE

encls: three

From

P. H. KRISHNA RAO, ESQ., M.A.,
CENSUS SUPERINTENDENT IN MYSORE,
BANGALORE.

To

Charles E Noronha, Esq., M.A.,
Secretary to Government,
Development Department,
Bangalore.

Sir,

flag Z I have the honour to forward herewith, for the information of Government, three copies of Circular No: 4 dated the 31st May 1940 issued by me in regard to House-numbering.

I have the honour to be,
Sir,
Your most obedient servant,

Census Superintendent.

Serial No.

Censors. 9-30-1

Submitted for perusal. The corresponding file of the previous years is put up as ordered.

(Devi Dey)

2nd. case)

NOTE—Contn. Sheet.

Circular No. 4.

OFFICE OF THE CENSUS SUPERINTENDENT IN MYSORE,

Dated Bangalore, 31st May 1940.

FROM

P. H. KRISHNA RAO, ESQ., M.A.,

Census Superintendent in Mysore,
Bangalore.

To

All Deputy Commissioners and
Presidents of City Areas.

SUBJECT:—Instructions regarding House-numbering.

SIR,

I have the honour to invite attention to the Calendar for Census work in the Districts and Cities sent with my Circular No. 3, dated the 25th March 1940 and to request you to issue instructions to your Charge Superintendents to begin the work of house-numbering in their charges as early as possible.

2. Full instructions as to what buildings are to be numbered, what buildings need not be numbered, the agency for numbering, the time for numbering and the material and tools to be used are given in Sections 1 and 2 of Chapter III of the Census Code, Part I, copies of which will be separately forwarded to all Districts, Divisional Census Offices, and Charges. These Sections should be carefully studied by Charge Superintendents and the Revenue Inspectors and other officers whose assistance will be taken for supervising the work and fully explained to the village officers who have actually to carry it out.

3. I would suggest that the work should begin about the 15th of June or some date not later than the end of the month which you may decide upon for your District. In the case of Malnad Taluks, Deputy Commissioners may prescribe some later date if rains prevent the work being started in June. It is desirable that house-numbering all over the State except for the Malnad taluks should be completed by the 15th of September and in the Malnad taluks latest by the end of September. The date prescribed by you for your District may kindly be intimated to me.

4. In the Census of 1931, the districts were given allotments varying from Rs. 100 to Rs. 250. I am now requesting the Comptroller to place the following amounts at the disposal of Deputy Commissioners for this purpose. The sum of Rs. 250 allotted to Mysore District in the last census has been divided between the Mandya and Mysore Districts:—

	Rs.
Bangalore	200
Mysore	125
Mandya	125
Tumkur	125
Chitaldrug	125
Kolar	125
Hassan	100
Kadur	100
Shimoga	125
Total ...	1,150

5. I request that expenditure may be limited to the minimum necessary. The amounts required for the cities of Bangalore and Mysore will be allotted on hearing from the Municipal Commissioner and the President of the Municipal Councils

concerned. The expenditure in the Kolar Gold Field City Area on the last occasion was borne by the Mining Companies and the Sanitary Board. I believe that the same arrangement can be made for this area on this occasion also.

6. I desire to emphasize the need for instructing village officers fully to ensure that the numbering is carried out strictly in accordance with the directions in the Census Code. The best course to adopt is to hold meetings of these officers in three or four central places for each taluk charge. The instructions in the Code should be read at the meetings and clearly explained. The reprints of the Code and the paint to be used for numbering may be distributed at such meetings.

The following points must be made clear.—

(1) The dwelling place of a commensal family is the unit to be numbered for census purposes. While a Municipal or a Khaneshumari number has reference to the structure, the number for census purposes depends upon the number of families which cook and take their meals separately in each building.

Where there are flats or tenements suitable for residence of separate families, although at the time of house-numbering they are not inhabited, each such flat or tenement should be reckoned as a house and numbered separately.

Sheds, tents, ravtis, and such other habitations which are used for residential purposes should be also treated as "House."

(2) Numbering dwelling houses only is not enough. All other structures where any person is likely to stay on the day of the Census must also be numbered. Houses under construction which are not being used as dwelling houses now but which are likely to be completed before the day of the Census should also be numbered.

(3) Special attention is invited to the instructions regarding cart-stands, ferries, chattras, and similar places which would not be considered "houses" but which should yet find mention in the house-lists to ensure that the enumerator visits them on the day of the Census to take account of any persons that may be staying there. In fact, the main idea should be to avoid omission of any place within the limits of a village, ward, or mohalla in which by any chance persons may be staying on the day of the Census. As stated in article 80 of the Census Code, Part I, it is better in a case of doubt to give a number to a building than to withhold it.

7. Charge Superintendents may be requested to give special attention to the instructions and Divisional Census Officers asked to invariably check house-numbering in the Charges under them in the course of their tours of inspection in the next three months. I am sending copies of this circular to the Charges direct to save time and am enclosing spare copies for use in your office and for being forwarded to Divisional Census Officers in your District.

I have the honour to be,
Sir,
Your most obedient servant,

Census Superintendent.

WD 3874—GPB—350—30-5-40